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***APPLICATION FORM FOR SILVERBOW EXHIBITION***

The Back Room is a very large space. Please apply only if you plan to exhibit at least 10 pieces of art

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Today's Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: (to send copy of signed contract) \_\_\_\_\_

Preferred month(s) for exhibit: \_\_\_\_\_

Would you be amenable to a shared show? \_\_\_\_\_

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Other Comments: \_\_\_\_\_

Media: \_\_\_\_\_

We don't really censor art but please remember we're a kid friendly place

The Silverbow  
Attn: Backroom Gallery  
120 2<sup>nd</sup> Street  
Juneau, Alaska 99801

Questions:  
(907) 586-4146  
info@silverbowinn.com

## *Agreement Between Artist and Silverbow*

**AGREEMENT** made this date of \_\_\_\_\_ between \_\_\_\_\_ (hereinafter referred to as “Artist”) and Jilneth, LLC (hereinafter referred to as “Silverbow,” “Backroom” or “Gallery,”) located at 120 2<sup>nd</sup> St., Juneau, AK 99801.

The Artist will display his / her work in the Backroom space at 120 2<sup>nd</sup> St. from \_\_\_\_\_ at no rental fee. The Artist will be responsible for packing and transport of art pieces to and from the Gallery as necessary.

### **MAINTENANCE / MANAGEMENT OF THE GALLERY**

The Silverbow will maintain the Backroom in a state of good repair.

### **EXHIBIT LABELS, PRICE LISTS, ARTIST BIOGRAPHY, AND / OR STATEMENT**

The Artist will supply the Silverbow with a list indicating the name of each work, the medium, artist’s name (especially for group shows) and price. For art pieces not for sale, please indicate the approximate value. The Artist is responsible for creating labels to accompany each piece indicating piece title, artist’s name, medium, price, and year created. The Artist will supply a brief biography and / or artist statement.

### **PUBLICITY AND PROMOTION**

Artist is responsible for promotion by placing posters to advertise their exhibit at the artist’s cost. The artist will also supply text for the Silverbow monthly newsletter. The Artist is responsible for decorating one exterior display case.

### **RECEPTION / OPENING**

The Silverbow is available for an opening reception at the artist’s request. All food and beverage shall be provided by Silverbow at standard catering prices.

### **INSTALLATION AND REMOVAL**

The Artist is responsible for hanging the show and affixing all labeling. The Artist is expected to have his / her work at the Backroom at the scheduled installation time. This time is determined between the Artist and Silverbow staff. All work is required to be hung from the picture rails currently in place. No additional modification of the walls may take place to display work. The artist is required to hang their name tags with specific artist putty. We have the putty for sale for \$3.00 a package. You will be charged for damage to the wall by improper hanging of tags.

The Artist is responsible for collection of the work after the show. All works not sold must be removed from the gallery by the artist within two (2) days of the show’s closing. Due to severe space limitations, the Artist will be asked to pick up all “sold” art pieces that have not been retrieved 30 days following the close of the show.

### **SALES**

Silverbow will transact all sales of artwork at the Backroom and receive a 15% commission on originals sold during the month exhibit. Checks must be payable to Silverbow. After all buyers have received their artwork, Silverbow will send each artist / exhibitor a check for the sale amount less the commission. The Artist is responsible for payment of all personal taxes. The purchaser will be responsible for shipping and insurance charges, if applicable.

**LIMITATIONS**

1. While Silverbow makes every effort to protect artworks on display in the Gallery, we are not able to provide insurance coverage. Artists are encouraged to purchase private insurance to ensure full coverage of their artwork.
2. Jilneth, LLC, the owner of the building in which the Silverbow is located, are not responsible for any artwork.
3. Artwork shall not violate city, state, or federal laws or endanger viewers.

**REMOVAL OF ARTWORK**

If the Artist is unable to remove art on official removal date, Silverbow staff will remove art for \$25.00. The Silverbow will not be responsible for breakage or loss of any pieces. Silverbow retains the right to charge a storage fee for artworks left in the gallery after the dates stated in this agreement. Silverbow retains the right to dispose of artworks left in the gallery 30 days after the dates stated in the agreement. This will be performed at the discretion of the Silverbow. A certified letter will be sent to the Artist 10 days prior to disposal.

**SILVERBOW PARKING LOT**

The Silverbow parking lot is for the use of our hotel and dining guests. Use of Silverbow lot is to load and unload art only. Artist's vehicles may not be in the lot during artwork set up time.

**SUMMER ARTWORK SALES**

If a non local is interested in your piece, would you like for them to be able to pull it off the wall and leave with it? YES / NO If YES, please replace piece within 24 hours.

**CANCELLATION**

Cancellation is needed 30 days in advance. In event of a subsequent exhibitor canceling, Silverbow may ask Artist to leave work for an additional month.

**IN WITNESS WHEREOF**, the parties have signed this agreement as of the date set forth above.

Art will be installed in the backroom on \_\_\_\_\_ (date).  
 The first Friday event of this month is \_\_\_\_\_ (date).  
 Art will be taken down from the backroom on \_\_\_\_\_ (date).

**JILNETH, LLC**

\_\_\_\_\_  
 Jill Ramiel, President

**ARTIST**

\_\_\_\_\_  
 Signature  
 \_\_\_\_\_  
 Street Address  
 \_\_\_\_\_  
 City State Zip  
 \_\_\_\_\_  
 (Month Exhibiting)  
 \_\_\_\_\_  
 Social Security Number (for tax purposes)