



(907) 586-4146

fax (907) 586-4242

[www.silverbowinn.com](http://www.silverbowinn.com)

**inn • bakery • restaurant • catering • cinema**

## **POSITION:**

Counter / Deli Shift Supervisor

## **PURPOSE OF POSITION:**

Under direction from kitchen manager, and limited direction from general manager and owner, to produce high quality food for all customers in a timely manner and oversee deli staff.

## **DUTIES/RESPONSIBILITIES:**

Responsible for all relations with customers in deli and making sure that each counter/deli staff is performing all tasks well.

Responsible for delegating tasks to subordinates and training new counter/deli staff.

Responsible for preparing and making food and beverages ordered in deli.

Responsible for cleanliness of dining rooms and deli area.

May be required to perform tasks outside of job description when needed.

## **KNOWLEDGE AND REQUIREMENTS:**

General knowledge of espresso and deli operations is preferred, but not required.

Ideal applicant can perform well under limited supervision.

Must have Alaska food workers card and Techniques of Alcohol Management (TAM) card.

Able to communicate verbally, and understand and follow written and verbal instructions.

## **WORKING CONDITIONS:**

Bakery kitchen at Silverbow, 120 2<sup>nd</sup> Street

## **ASSIGNMENT/APPROVAL OF WORK:**

Receives direction and approval from kitchen manager, general manager, office assistants/managers.

## **RESPONSIBILITY/ACCOUNTABILITY:**

Directly impacts the customer's view of restaurant and food quality.

*The*

120 Second Street Juneau, Alaska 99801

**SILVERBOW**

(907) 586-4146

fax (907) 586-4242

[www.silverbowinn.com](http://www.silverbowinn.com)

**inn • bakery • restaurant • catering • cinema**

Will be looked to as a role model; all actions will be accounted for.