



(907) 586-4146

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www.silverbowinn.com

inn • bakery • restaurant • catering • cinema

POSITION:

Janitor

PURPOSE OF POSITION:

Under direction from kitchen supervisor and limited direction from general manager, and owner, performs general labor work in cleaning bakery kitchen, dining room, and all ground floor floors.

DUTIES/RESPONSIBILITIES:

Responsible for making sure all dishes are complete and put away, detail cleaning kitchen and restrooms. In the event of the daytime dishwasher not showing, must prioritize dishes.

Responsible for completing daily and weekly cleaning lists.

Responsible for completing special cleaning tasks.

Required to turn in daily checklist to kitchen supervisor every night detailing time spent on specific tasks.

KNOWLEDGE AND REQUIREMENTS:

Must be able to function under limited supervision.

Able to communicate verbally, and understand and follow written and verbal instructions.

WORKING CONDITIONS:

Bakery kitchen at Silverbow, 120 2nd Street

ASSIGNMENT/APPROVAL OF WORK:

Receives direction and approval from kitchen manager.

RESPONSIBILITY/ACCOUNTABILITY:

Directly impacts the day-to-day operation of the Silverbow Bakery, Inn, and Catering.